

Landlord Tenant Services

LTS Ph: (618) 692-6966

Email: LTS@LTservices.us

Website: www.LTservices.us

TENANT/BUYER APPLICATION

Landlord:	Desired move in date:
LL ID #:	Address of Property:
LL Ph:	Rent/Payments: \$ Deposit: \$
LL Email:	<i>Fill out this application thoroughly and return to landlord.</i>
APPLICANT INFORMATION:	If you have NOT been married 6 months fill out a separate application.

Name:	Maiden Name:		
Last	First	Middle	
SSN:	DOB:	Drivers Lic #:	
Marital Status (<input checked="" type="checkbox"/> One:) Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>			How Long?
Cell Number:	Home Number:		
Email:	Preferred Contact Method: Cell <input type="checkbox"/> Home <input type="checkbox"/> Email <input type="checkbox"/>		

CURRENT ADDRESS:

Street:	Apt #:	
City:	State:	Zip:
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	How Long:	Rental/Payments: \$
Landlord Name:	Landlord Phone #:	

PREVIOUS ADDRESS:

Street:	Apt #:	
City:	State:	Zip:
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	How Long:	Rental/Payments: \$
Landlord Name:	Landlord Phone #:	

EMPLOYMENT INFORMATION: (Last two paycheck stubs required)

Employer:	Address:	
Position:	How Long:	Hire Date:
Hourly Rate:	Annual: \$	FT <input type="checkbox"/> PT <input type="checkbox"/>
Supervisor:	Phone:	Paid How Often:

PREVIOUS EMPLOYMENT or JOB #2: (Please specify)

Employer:	Address:	FT <input type="checkbox"/> PT <input type="checkbox"/>
Position:	Hire Date:	Term Date:
Supervisor:	Phone:	

ADDITIONAL INCOME: Example: SSI, SS, Child Support, Alimony, Food Stamps, etc

Source:	Amt: \$	How Often:
Source:	Amt: \$	How Often:

CHILDREN'S NAME/S and Date of Birth:

1.)	DOB:	3.)	DOB:
2.)	DOB:	4.)	DOB:

PETS:

How Many?	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Bird <input type="checkbox"/>	Other <input type="checkbox"/>	Breed:	Wgt:
	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Bird <input type="checkbox"/>	Other <input type="checkbox"/>	Breed:	Wgt:

AUTOMOBILES:

Year:	Make:	Model:	License plate #:	Payments:
1.)				\$
2.)				\$

CHECKING ACCOUNTS/s (This information is required by LTS to process application)

Bank/Credit Union:	Date Opened:	Account #:	Phone Number:

REFERENCES:**(Required)**

Name:	Address:	Relationship:	Phone:
1.)			
2.)			
3.)			

▶ SPOUSE INFORMATION: If you have NOT been married 6 months fill out a separate application.

Name:	Maiden Name:		
_____ Last	_____ First	_____ Middle	
SSN:	DOB:	Drivers Lic #:	
Marital Status (<input checked="" type="checkbox"/> One:) Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>	How Long?		
Cell Number:	Home Number:		
Email:	Preferred Contact Method: Cell <input type="checkbox"/> Home <input type="checkbox"/> Email <input type="checkbox"/>		

SPOUSE ADDRESS:

Street:	Apt #:	
City:	State:	Zip:
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	How Long:	Rental/Payments: \$
Landlord Name:	Landlord Phone #:	

EMPLOYMENT INFORMATION: (Last two paycheck stubs required)

Employer:	Address:	
Position:	How Long:	Hire Date:
Hourly Rate:	Annual:	FT <input type="checkbox"/> PT <input type="checkbox"/>
Supervisor:	Phone:	Paid How Often:

ADDITIONAL INCOME: Example: SSI, SS, Child Support, Alimony, Food Stamps, etc

Source:	Amount \$:	How Often:
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We process an application within 48-72 hours-with your help. Inaccurate information or documentation not provided will slow down this process. For inquiries or questions send an email to LTS@LTservices.us.

CREDIT CARD INFORMATION: \$50 Per Person Processing Fee/\$60 For A Married Couple. If you have not been married six months "or" if you do not have the same last name we need a separate application. (This is for the application fee only)

Do you give LTS permission to process your credit card for payment? Yes No Initial: _____

Name of Card Holder: _____ Exp Date: _____

Card Number: _____ Visa/MC: _____ Zip Code: _____
(Where you receive your billing statement)

Verification is needed to process your rental or tenant/buyer application. Fax or email all documents with application. All of these may not pertain to you. Only send what does.

Provide copies of Drivers License or State ID and Social Security Card along with application.

IF YOU ARE:	INFORMATION NEEDED:
Employed <input type="checkbox"/>	Paycheck Stubs (2 most recent for each job)
Self-Employed <input type="checkbox"/>	Tax Statement & Bank Statements (2 months)
Military <input type="checkbox"/>	Leave & Earning Statement (LES)
SSDI or SSI <input type="checkbox"/>	Award letter from Social Security or Bank Statement if you have direct deposit.
Pension <input type="checkbox"/>	Award letter or Bank Statement if you have direct deposit.
Child Support <input type="checkbox"/>	We accept court ordered documents with your payment ledger.
Maintenance (Alimony) <input type="checkbox"/>	We accept court ordered documents with your payment ledger.
Food Stamps/AFDC/TNAF <input type="checkbox"/>	Letter from Department of Social Services or DHS.
Section 8 or Housing <input type="checkbox"/>	Voucher with exp. date and unit size. Provide name and number for your case worker.

Pre-Qualify:

Have you ever been evicted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been asked to move?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever broke a lease?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever damaged property?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your total income from all sources equal three times the rent?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Is this verifiable income?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you paid with cash?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever filed bankruptcy?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you currently in a bankruptcy?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been arrested?	Yes <input type="checkbox"/> No <input type="checkbox"/>	When?	Where?
Do you have a criminal record?	Yes <input type="checkbox"/> No <input type="checkbox"/>	When?	Where?

Comments:

Application fee is non-refundable.

I authorize Landlord Tenant Services and its subsidiaries to run a CREDIT REPORT, CRIMINAL REPORT, CHECK CIVIL SUITS and gather any and all information pertaining to my EMPLOYMENT and RENTAL HISTORY on all parties who sign this application. I agree to provided accurate and truthful information and understand the landlord will receive a full written report. I also authorize my BANK or CREDIT UNION to release any information.

SIGNATURES:

Print Name: _____ Signature: _____

Spouse Print Name: _____ Spouse Signature: _____

Landlord or Authorized Agent Signature:

Print Name: _____ Signature: _____